

VERIFICATION OF CHILDREN ELIGIBLE FOR COVERAGE

Definition:

Dependent children include you, your spouse or domestic partner's children until the end of the month that they reach age 26 which includes:

- a **natural child**, or a child placed with you for **adoption**
 - a **stepchild**; or
 - any other child for whom you have **legal guardianship** or **court-ordered custody**
- OR**
- **Disabled Child over Age 26** that meets certain criteria

If the employee fails to provide appropriate documentation for their child(ren), the child(ren) cannot be covered under Cascades benefits.

Please mark out SSN or Financial Information on documents.

PROOF C: Submit ONE (1) Document for each covered child (ren)	Additional proof for stepchildren or disabled children over age 26
<ul style="list-style-type: none"> ○ Your Federal 1040 or State income tax return, which must: <ul style="list-style-type: none"> ○ Be from 2021 tax year ○ List your dependent with the relationship as daughter, son, or child <i>(Only the page listing filing status and exemptions is required - E-Files are not accepted)</i> ○ Child's legal or hospital birth certificate or affidavit of parentage, which must: <ul style="list-style-type: none"> ○ Contain the first and last name of employee or spouse* ○ Contain the name of the child ○ Indicate date of birth ○ Legal household/family registry, must show relationship <i>(This is only acceptable if the child was born outside the U.S., and you have no legal birth certificate.)</i> ○ Final divorce decree, parental custody agreement or Qualified Medical Child Support Order (QMCSO), which must: <ul style="list-style-type: none"> ○ Contain the name of the employee or spouse indicating parentage of the child ○ Contain the name of the child ○ Official signature or stamp indicating document has been filed ○ Legal adoption, guardianship, or legal custody papers, which must: <ul style="list-style-type: none"> ○ Contain the name of the employee or spouse ○ Contain the name of the child ○ Official signature or stamp indicating document has been filed 	<p>STEPCHILDREN: *Also required to prove the relationship between you and your stepchild: <i>If you are an employee providing documentation for a child of your legal spouse or domestic partner, The insurance carrier must receive the required proofs listed for spouse (Proof A and B), or domestic partner (Proof F and G) even if you do not currently cover your spouse or domestic partner.</i></p> <p>DISABLED CHILD OVER AGE 26: Child aged 26 and over Any dependent disabled child, over the age of 26 who otherwise meets the criteria for "child" and is: permanently disabled and not able to earn his or her own living because of a physical or mental disability which started prior to the date he or she reaches the maximum age for dependent children under the Plan. Certification of the disability is required within 31 days of attainment of age 26</p> <p>PROOF D:</p> <ul style="list-style-type: none"> ○ Any one of the documents listed for Child under age 26 (See Proof C to the Left) <p>AND PROOF E:</p> <ul style="list-style-type: none"> ○ Certification Form: <i>Form must be dated within the last 12 months</i>

**COPIES OF ACTUAL DOCUMENTS ARE STORED IN ULTIPRO