

MassMutual Direct Broker Contracting Instructions

This is a direct broker contract for an individual, not an agency. If you have an LLC, you cannot put that information on this contract – it will be denied. Ep6ix enrollments span multiple states and in order to be compensated as an LLC, your LLC would need to be licensed as an agency in each state. It is harder, slower, and more expensive to get licensed as an agency in other states than as an individual, so we recommend you get appointed individually to make the process easier (unless you and your agency are appointed in all states where you intend to write business).

<u>NOTE</u>: Aflac's Adobe Sign is NOT accepted by MassMutual for signing contracts. You must use <u>DocuSign</u> and include the confirmation of electronic signature with the contract OR print the contract, sign it, scan it, and send back to us.

Here are instructions for filling this contract out:

- Check Worksite on page 2
- Fill in your name on page 2
- Fill in Demographic information on page 2
- Check No on the Anti-Money Laundering training Aflac's AML Training is Not Accepted by MassMutual, you need to complete the LIMRA course that MM will send you once your contract has been processed.
- Answer Character, Credit, & Bonding Questions on Page 2
- Answer E&O question on page 2
- Type in name, title, and date at the bottom of page 2
- Sign release of information for background check on page 3
- Fill in Name on page 4
- Sign on page 11 under Broker
- Sign on page 12
- Fill in the date and your name on page 13
- Put in your direct deposit information in the left side of the fast cash form on page
 14
- Fill in your name, SSN, phone number, email, and sign in the right column on page 14